



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION

MINUTES
STATE ELECTIONS ENFORCEMENT COMMISSION
SPECIAL MEETING

55 Farmington Avenue, Room 1007, Hartford, CT 06105

April 24, 2024

10:00 A.M.

NOTICE: This meeting is being held in person at the State Elections Enforcement Commission's new address, 55 Farmington Avenue, Hartford, CT 06105. Members of the public are permitted to attend the Commission meeting.

The location of the meeting was moved from Room 1007 to 55 Farmington Avenue's Mark Twain Room, located on the first floor, off of the lobby.

I. Call to Order

Commissioner Penny was present and called the meeting to order at 10:00 A.M. Commissioners Michael Ajello, Sonia Asare, Shannon Bergquist, and Greg Piecuch were present. Agency staff and members of the public were also present.

II. Public Session

A. Welcome and Overview of the Meeting

1. Discussion of Commissioner Roles and Duties

Commissioners and staff discussed the role and responsibilities of agency commissioners.

After discussion, commissioners agreed that there is a need to meet on a quarterly basis for the purpose of reviewing and discussing matters pertaining to agency administration, including the annual evaluation of the performance of the Executive Director, among other matters.

2. Discussion of Agency Mission and Organization, including Klau Report

Commissioners and staff discussed the agency's organizational structure, pre- and post-consolidation with the Office of Governmental Accountability (OGA) as well as key findings of the Klau Report (2006) and the implementation of legislative and other changes since the report's publication.

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3. Discussion of Audit Reports as issued by the Auditors of Public Accounts

Discussion of Audit Reports issued by the Auditors of Public Accounts was postponed to a future meeting.

4. Discussion of Agency Regulations and Bylaws

Commissioners and staff discussed the agency's regulations.

After discussion, it was noted that staff should be directed to review the agency's current regulations in greater detail and develop recommendations for revisions thereto.

Upon the recommendation of the Executive Director, the Commission agreed to postpone the review of any proposed regulations until after the November 2024 election, given current staffing constraints.

5. Discussion of Statewide RFP Process re: Hiring Outside Consultants

Commissioners and staff briefly discussed the Department of Administrative Services' RFP process regarding the agency's ability to hire outside consultants.

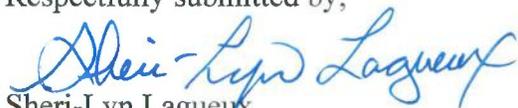
6. Discussion of Budget Process

Commissioners and staff briefly discussed the budget development process for the agency.

III. Adjournment

It was moved by Commissioner Picuch and seconded by Commissioner Bergquist at 12:00 P.M. to adjourn the meeting. So voted by a vote of 5-0-0.

Respectfully submitted by,



Sheri-Lyn Lagueux
Clerk of the State Elections Enforcement Commission

May 1, 2024

Date approved

(By the State Elections Enforcement Commission)