



CONNECTICUT STATE ELECTIONS ENFORCEMENT COMMISSION

NEWSLETTER

January 2019

Volume 1



2019 Municipal Filing Repository Information

We are heading into another municipal election cycle! In 2019, municipal candidates, candidate committees, and slate committees will all file with THE LOCAL TOWN CLERK'S office. You can certainly call us with your questions as you progress through the campaign and prepare your filings – but you will not be sending your information to us.

****Town Committees are still filing with the SEEC.****



We want to extend a sincere thank you to the 20 towns who participated in the municipal campaign finance filing pilot program in 2017, it was a pleasure serving you. We look forward to the legislature's review of our report and seeing if any permanent changes are made for the 2021 election cycle.



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January Quarterly Filing Due Thursday, January 10, 2019

The filing period for the January quarterly report (**January 10 Filing**) commenced January 1, 2019 and ends January 10, 2019. All state central committees, town committees, political committees, and candidate committees* must file this report regardless of financial activity. The filing must cover the period starting with the first day after the period covered by the last filing through December 31, 2018.

***Important Note:** Candidate committees of candidates who never made it onto the ballot but remain open are required to file the January quarterly report.

2019 Filing Calendars Now Available!

[Click Here](#)

We urge you to print out the pertinent calendar and put it on your fridge or somewhere you look frequently or to input the filing dates into your personal calendar so that you remember these deadlines. We will continue to send filing reminders but the more reminders you have, the more likely you will be to file timely!

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Wrapping up the 2018 Election

As the 2018 election cycle comes to a close, committees should be looking to finalize their financial transactions and terminate. While the election is over, treasurers are still obligated to complete financial disclosure filings on the regular filing calendar until they terminate the committee (file a termination report). We have provided a [Termination Fact Sheet](#) for your use!

Here are some things to keep in mind as you close down the campaign:

Are you ready to terminate?

You can terminate the committee as soon as you can demonstrate a \$0.00 balance on hand in eCRIS and have no outstanding expenses incurred. While the ultimate deadlines are still a ways off, it would be best to finish your final pieces of business while the information is fresh in your mind and while you are still in regular contact with your candidate and staff/vendors. You can terminate any time by submitting the "Termination Filing for Candidate and Exploratory Committees" available in the nonstandard reports dropdown menu.

Do you have any outstanding checks?

Contact the payees and determine if they need to still deposit the check you issued, or if you need to issue a replacement check. Contact the Candidate Services Unit (860-256-2985) for guidance on how to report a replacement check in eCRIS. Give people a deadline to deposit checks and let them know you are closing the committee account.

Are you in deficit?

The deadline for a deficit filing is February 7, 2019. If you believe your committee is in deficit, contact the Candidate Services Unit (860-256-2985) for guidance or refer to the termination section of your applicable guidebook. If you participated in the CEP, please contact your Elections Officer as soon as possible.



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2018 Post-Election Reviews

Thank you to the treasurers and deputy treasurers of the 2018 election cycle! Whether this was your first time as a treasurer or your fifth, we appreciate your time and effort. Having qualified, diligent treasurers helps make Connecticut's campaign finance system one of the best in the nation.

Committees selected for a post-election review have been notified. Below are the five major steps to preparing for review:

Step One – Collect your Documents.

Step Two – Organize your Documents.

Step Three – Provide all documents from the inception of the committee (including any exploratory committee) through December 31,

2018 to the Commission with your January filing, which is due January 10, 2019.

Step Four – Terminate the committee no later than July 8, 2019 and provide the documents covering the timeframe from January 1 through your termination.

***Please Note:** You are required to terminate within seven days of surplus distribution and may terminate earlier than the July 8, 2019 deadline. If you file a termination statement on or before January 10, 2019, you can provide all of your documents at once and will not be responsible for any further filings.*

Step Five – Make sure we have up-to-date contact information for you.

To assist committees in preparing for the review and wrapping up your committee, we have created a list of materials along with guidance on how to submit your materials. This list was sent to you by email. If you have any questions after reading through this document, you may contact your Elections Officer at (860) 256-2985.



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Not Selected for a Post-Election Review?

Committees not selected for post-election reviews must distribute their surplus by March 31, 2019 and file a termination statement within seven days, no later than April 8, 2019. You may terminate now or any time before this deadline and must do so within seven days of distributing your surplus. Keep in mind that regardless of whether you have been selected for a post-election review, committees may only terminate if they have a zero balance and no outstanding expenses incurred.

Thanks for a great election cycle!

Staff Spotlight

We celebrate the following staff members for their years of state service:

Elections Officer Richard Gebo, Sr. – **10 years**

Fiscal Administrative Officer Henry Herschkorn – **10 years**

Elections Officer Sheri-Lyn Lagueux – **10 years**

Staff Attorney Lindsey Leung – **10 years**

Staff Attorney James Talbert-Slagle – **10 years**

Legal Investigator Scott Branfuhr – **5 years**

