



**STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
20 Trinity Street Hartford, Connecticut 06106—1628**



2019 Filing Calendar

**Durational Traditional Political Committees
(including Exploratory Committees and Slate Committees)
formed for the May 6, 2019 Election (March 11, 2019 Primary)**

General Statutes § 9-608

Type of Report	Period Covered	Filing Deadline
January 10 Filing	10/01/18 through 12/31/18	01/10/19
7 th Day Preceding Primary Filing March 11, 2019 Primary	01/01/19 through 03/02/19	03/04/19 ^{1,2}
April 10 Filing	03/03/19 through 03/31/19 Committees that filed 7 th Day Preceding Primary filing	04/10/19 ²
	01/01/19 through 03/31/19 Committees that did not file 7 th Day Preceding Primary filing	
7 th Day Preceding Election Filing May 6, 2019 Election	04/01/19 through 04/27/19	04/29/19 ^{1,2}
45 Days Following Election Filing	04/28/19 through 05/31/19 Committees that filed 7 th Day Preceding Election filing	06/20/19 ²
	04/01/19 through 05/31/19 Committees that did not file 7 th Day Preceding Election filing	
July 10 Filing	06/01/19 through 06/30/19	07/10/19 ³
Deficit Filing	07/01/19 through 07/28/19	08/05/19 ⁴
Termination Filing	07/01/19 through 08/04/19	08/12/19 ⁵

These filings cover durational traditional political committees, including exploratory committees and slate committees, organized for the May 2019 election cycle.

Additional Filing Requirements: If your committee receives a contribution or makes an expenditure in connection with a local or regional referendum/ballot question, any other primary not listed above, or any other election not listed above (e.g., a special election), you are required to file a financial statement on the 7th day preceding the referendum/ballot question, primary, or election. The period covered will be the first day not covered on the last filed campaign finance disclosure statement through the 9th day preceding the referendum, primary, or election.

Which Form to File: Committees may use the “Short Form Campaign Finance Disclosure Statement” (SEEC Form 21) when they have not made or received contributions or expenditures in excess of \$1,000 from their inception through the close of the reporting period covered by the statement and have not previously filed an “Itemized Campaign Finance Disclosure Statement” (SEEC Form 20). Committees should keep in mind

that if they are eligible and opt to file SEEC Form 21's, they will still be required to report *all* activity since their inception if and when they receive contributions or make expenditures exceeding the \$1,000 threshold. Reaching the threshold triggers the requirement to file an itemized statement (a "long form" SEEC Form 20).

Type of Report: The "Type of Report" corresponds to the financial disclosure reports required by General Statutes § 9-608 (a).

Period Covered: The "Period Covered" means the dates for which the committee must report all of its financial activity. The period covered must include the financial activity of the committee beginning the first day not included on the last filed financial disclosure statement and must be complete through 11:59 p.m. of the date of the last day covered. For example, the July 10 filing covers all activity starting at 12:00 a.m. on June 1 and ending at 11:59 p.m. on June 30 (assuming there is no special election or primary during this time for which the committee raises or spends funds). If the committee came into existence after the beginning of the period covered by the statement, then the period covered must begin on the date the committee first received funds, the date the committee first made or incurred expenditures, or the date the committee registered (whichever is earliest).

Filing Deadline: The "Filing Deadline" is the last date on which the committee treasurer may submit its disclosure filing. In addition, the disclosure filing *may not be submitted or received* on or before the last day in the period covered. For example, the July 10 filing may not be submitted or received on June 30 or earlier, since it must cover the period ending on June 30. The earliest this report may be submitted or received is July 1. Statements not timely filed will be subject to a mandatory \$100 late fee.

When and Where to File: All durational political committees formed for a May municipal election file with their local town clerk. Statements are considered timely filed if they are either postmarked by the United States Postal Service on or before the required filing deadline date or delivered by hand to the town clerk by the close of business on or before the required filing deadline date. You should contact the town clerk's office to find out its business hours.

Footnotes:

1. This report is required of all durational political committees that have received contributions or made or incurred expenditures, in any amount, in connection with a primary or an election, as the case may be. The period covered ends **two days** before the filing deadline.
2. A durational political committee that is ready to terminate at this time may file a Termination Report in lieu of this report or before this report is due. Keep in mind that a committee must terminate within seven days of surplus distribution. Once a committee has submitted a termination statement, it does not have to submit any further filings. **NOTE FOR EXPLORATORY COMMITTEES:** An exploratory committee must file a notice of intent to dissolve within 15 days after: (1) the candidate's declaration of intent to seek nomination or election to a particular public office; (2) the candidate's endorsement at a convention, caucus or town committee meeting; or (3) the candidate's nomination by a minor party or petitioning onto the ballot. The committee must distribute any surplus and file a final SEEC Form 20 to dissolve and remains responsible for all campaign finance statements until it properly dissolves.
3. A durational political committee that is ready to terminate at this time may file a Termination Report in lieu of this report. Keep in mind, however, that any committee which has distributed its surplus on or before June 30, 2019 would have already filed its Termination Report because it is required to terminate within seven days of surplus distribution. Such a committee that has already filed a termination statement would therefore not need to file the July 10 report.
4. Any durational political committee organized for the May election which still has a deficit as of August 4, 2019 (the 90th day following the May 6th election) must file this report and must thereafter file a Deficit Report on the 7th day of each month in which there was either an increase or decrease of more than \$500 as of the last day of the month preceding the filing measured against the amount of the deficit reported on the last Deficit Report filed. A Termination Report may be filed in lieu of a Deficit Report if the deficit has been erased and any surplus has been distributed by the last day of the month preceding the filing of a Termination Report.
5. A durational political committee must distribute or expend any surplus by August 4, 2019 and submit a Termination Filing by August 12, 2019 (unless it has begun filing deficit reports). Keep in mind, however, that any durational political committee which has distributed its surplus before August 3, 2019 would have already filed its Termination Report because it is required to terminate within seven days of such distribution.

If you have any questions about filing requirements, or need additional forms, have questions about how to report certain contributions and expenditures, or have questions about other campaign finance laws, please call the State Elections Enforcement Commission at (860) 256-2940 or (866) SEEC-INFO.

PLEASE NOTE: Every effort has been made to ensure that the information contained in this calendar is accurate. If any information in this calendar conflicts with the provisions of the Statutes, the Statutes shall prevail.