

# SAMPLE

## Advance Repayment Voucher

Please attach all bills, invoices, and receipts to the voucher.

Advancer: Angela Jung

Date of Purchase	Vendor	Purpose	Amount	Payment Type
6/5/08	U.S. Post Office	Stamps	\$38.00	Cash   check (# _____ ) circle one Credit card (cc type: _____ )
6/10/08	Joe's Pizza	Dinner for Volunteers	\$45.50	Cash   check (# _____ ) circle one Credit card (cc type: _____ )
				Cash   check (# _____ ) circle one Credit card (cc type: _____ )
				Cash   check (# _____ ) circle one Credit card (cc type: _____ )

<b>TOTAL</b>	<b>\$83.50</b>
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Date received by treasurer: 6/11/08

Reimbursement date	6/16/08				
Check number	325				
check amount	\$83.50	\$	\$	\$	total reimbursements
					\$83.50

Jon Smith 6/16/08  
Treasurer Signature Date