

STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
Campaign Disclosure & Audit Unit
55 Farmington Ave, 8th Floor, Hartford, CT 06105-3730

December 3, 2025

Karen Burke
Biggins 2024
59 Blackstone Ln
East Hartford, CT 06108

Re: Final Summary of Post Elections Review (PER)

Dear Treasurer Karen:

Congratulations! The post-election review of your 2024 committee is now concluded. Please find enclosed a copy of the Final Summary of Post Elections Review (PER), which has been adopted by the Commission.

The Statutory mandated post-election review ensures that public & donated funds were properly handled. The PER also enables the agency to better prepare both staff and committees for future election cycles; it helps us to develop meaningful and effective training materials; and it provides us with ideas and proposals to more effectively administer the Citizens' Election Program. Thank you for your help in all of these matters.

We appreciate your time and assistance in providing us the needed information to conduct this comprehensive review. Having qualified, diligent treasurers and candidates helps make Connecticut's campaign finance system one of the best in the nation.

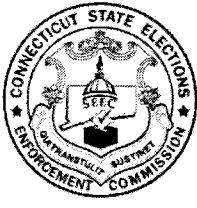
If you have any questions or concerns about the report or the process, feel free to contact your elections officer at (860) 256 2985 or via e-mail at public.finance@ct.gov.

Sincerely,

Salman Munir
Director of Campaign Disclosure & Audit Unit

Enclosure

cc: Patrick R Biggins, 11 Alps Dr, East Hartford, CT 06108



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Final Summary of Post-Election Review

"Biggins 2024"

July 26, 2024 – January 13, 2025

Congratulations! The post-election review of your 2024 committee is complete. This Final Summary addresses our findings regarding your candidate committee. The Commission will take no further action with respect to these findings.

If you have any questions or would like to arrange a meeting to review any part of this Final Summary, please do not hesitate to contact an elections officer at (860) 256-2985 or via e-mail at public.finance@ct.gov.

Scope and Process

Pursuant to a random lottery, your district was chosen for post-election review. By analyzing committees' documentation and records, Commission staff is able to identify common problems, discern areas of confusion, improve our training and outreach materials, and recommend legislative changes, if applicable.

Each committee is reviewed to determine that that campaign receipts were spent to promote the campaign of the candidate who established the committee. Contributions to participating candidates were reviewed at the time of the grant application and unless otherwise specified, any findings regarding receipts by the committee reflect information gathered then.

Results

A draft post-election review report with some missing items was sent to the committee on October 15, 2025, and the committee provided most of the requested information.

EXHIBIT A

Committee Overview

Candidate Committee Information

Committee Name	Biggins 2024
Candidate Name	Patrick R Biggins
Treasurer Name	Karen Burke
Office Sought	State Representative
District	H-011
Party	Democrat
Date of Registration	July 26, 2024
Date of Termination	January 13, 2025
Ballot Status	General Election (November 5, 2024)

Summary of Financial Activity

Total Contributions Raised	\$6,316.00
Personal Funds of Candidate	\$0.00
Citizens' Election Fund Grant Amount	\$36,500.00
Expenditures	\$40,637.13
Surplus Funds (Returned to Citizens' Election Fund)	\$1,662.87

Summary of Qualifying Contributions

At application, each contribution was reviewed in order to determine if it met the two-part threshold for qualifying contribution. This committee raised a total of \$6,316.00 and 217 contributions. Of this amount, at least \$5,800 and 150 were determined to meet the thresholds for qualifying for a CEP grant.

EXHIBIT B

Transactions Requiring Supporting Documentation and/or Explanation

Exhibit B2

Name of Payee/Creditor	Invoice # detail	Amount	Description
Blue Edge Strategies	#		Contract provided but missing the following elements: • Secondary payee information • Budget detail
	No Invoice Provided	\$6,141.97	
	#		
	No Invoice Provided	\$6,141.97	
	# 7986		
	Mailer 5 (6x11): Choice	\$2,891.10	
	Postage	\$1,311.75	
	#		
	No Invoice Provided	\$3,847.96	
	#		
	No Invoice Provided	3,446.16	
	#7434		
	Walkcards	\$2,250.00	
	#7488		
	Lawnsigns	\$1,500.00	
	#7473		
	MMS Texting: DNC Text	\$636.12	
	Texting Set Up	\$50.00	
	#		
	No Invoice Provided	\$478.58	
	# 7435		
	10DLC Verification	\$250.00	

Committee response: Committee initially provided the contract, prior approvals and price list. Committee also provided the missing invoices. Secondary payee information still missing.

Commission Recommendation: Written pre-approval for campaign services provide important protection for treasurers and must be utilized. Treasurers who fail to reduce their agreements to writing, with adequate detail of the work to be provided and how much it is to be charged, risk personal liability for amounts ultimately charged that may or may not have been approved by them. In the future, make certain that you maintain records reflecting what exactly you agreed to pay for and the amount you agreed to pay.

You must also maintain copies of invoices which adequately reflect the amount of work that was performed. You should determine if a campaign service provider is subcontracting on behalf of the committee and, if so, disclose accordingly. For example, the name of companies from which newspaper

advertisements were purchased must be provided, along with the amounts paid to those providers by the campaign service providers subcontracting work out to them.

We note that more than 91% of the grant was spent with one vendor. Please be aware that the agency will be issuing regulations in the near future to address campaign general contractors and we welcome your input as we develop guidelines for such vendors.

This post-election review is successfully concluded. We thank the committee for its responsiveness during this process.