



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
Campaign Disclosure & Audit Unit
55 Farmington Ave, 8th Floor, Hartford, CT 06105-3730

February 18, 2026

Karen E Tracy
ShakeForStateRep2024
271 Castle Drive
Stratford, CT 06614

Re: Final Summary of Post Elections Review (PER)

Dear Treasurer Karen:

Congratulations! The post-election review of your 2024 committee is now concluded. Please find enclosed a copy of the Final Summary of Post Elections Review (PER), which has been adopted by the Commission.

The Statutory mandated post-election review ensures that public & donated funds were properly handled. The PER also enables the agency to better prepare both staff and committees for future election cycles; it helps us to develop meaningful and effective training materials; and it provides us with ideas and proposals to more effectively administer the Citizens' Election Program. Thank you for your help in all of these matters.

We appreciate your time and assistance in providing us the needed information to conduct this comprehensive review. Having qualified, diligent treasurers and candidates helps make Connecticut's campaign finance system one of the best in the nation.

If you have any questions or concerns about the report or the process, feel free to contact your elections officer at (860) 256 2985 or via e-mail at public.finance@ct.gov.

Sincerely,

Salman Munir
Director of Campaign Disclosure & Audit Unit

Enclosure

cc: Kaitlyn Shake, 44 Charlton Street, Stratford, CT 06614
Matthew Schlager, 143 London Terrace, Stratford, CT 06614



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Final Summary of Post-Election Review

“ShakeForStateRep2024”

April 18, 2024 – December 19, 2024

Congratulations! The post-election review of your 2024 committee is complete. This Final Summary addresses our findings regarding your candidate committee. The Commission will take no further action with respect to these findings.

If you have any questions or would like to arrange a meeting to review any part of this Final Summary, please do not hesitate to contact an elections officer at (860) 256-2985 or via e-mail at public.finance@ct.gov.

Scope and Process

Pursuant to a random lottery, your district was chosen for post-election review. By analyzing committees' documentation and records, Commission staff is able to identify common problems, discern areas of confusion, improve our training and outreach materials, and recommend legislative changes, if applicable.

Each committee is reviewed to determine that that campaign receipts were spent to promote the campaign of the candidate who established the committee. Contributions to participating candidates were reviewed at the time of the grant application and unless otherwise specified, any findings regarding receipts by the committee reflect information gathered then.

Results

A draft post-election review report with some missing items was sent to the committee on January 7, 2025 and the committee provided most of the responses.

Committee Overview

Candidate Committee Information

Committee Name	ShakeForStateRep2024
Candidate Name	Kaitlyn Shake
Treasurer Name	Karen E Tracy
Office Sought	House
District	H-120
Party	Democrat
Date of Registration	April 18, 2024
Date of Termination	December 19, 2024
Ballot Status	General Election (November 5, 2024)

Summary of Financial Activity

Total Contributions Raised	\$7,430.20
Personal Funds of Candidate	\$0.00
Citizens' Election Fund Grant Amount	\$36,500.00
Expenditures	\$40,109.08
Surplus Funds (Returned to Citizens' Election Fund)	\$2,190.92

Summary of Qualifying Contributions

At application, each contribution was reviewed in order to determine if it met the two-part threshold for a qualifying contribution. This committee raised a total of \$7,430.20 and 194 contributions. Of this amount, at least \$5,800 and 150 were determined to meet the thresholds for qualifying for a CEP grant.

EXHIBIT B

Transactions Requiring Supporting Documentation and/or Explanatio

Exhibit B1

Name of Payee/Creditor	Invoice/Detail	Date of Payment	Amount	Findings
CCM & Co.	INV-24158 Mailers/walk cards only	10/29/24	\$7,542.20	Committee provided the contract, secondary payee information and invoices but missing the following elements: <ul style="list-style-type: none">• Price list for mailers.• Prior approvals.
	INV-24024 Mailers only	10/08/24	\$3,076.80	
	INV-24159 Mailers only	10/29/24	\$1,673.00	
	INV-23986 Walk cards/postcards	09/25/24	\$2,530.00	
	INV-23924 Walk cards	07/14/24	\$570.00	

Committee Response: Committee initially provided all the information except Price list & prior approvals. Committee provided the prior approvals, but Price list for mailers is still missing.

Commission Recommendation: Guidance on the documentation required when utilizing consultants and other service providers who are subcontracting on behalf of the campaign can be found on our website in training module 5A Compensation, Reimbursements and Consultants; and Declaratory Ruling 2019-03: Secondary Payees and Polling Expenditures.

Failure to follow these documentation requirements may result in referral to enforcement in future election cycles.